



**Christian Academy Schools**  
 2151 W. Russell Rd. Sidney, Ohio 45365  
 Phone: 937-492-7556 Fax: 937-492-5399

Our Mission is to Equip and Inspire Students to- be a New Generation of Christ-centered Leaders

**Office Use Only**

Date Sent Form \_\_\_\_\_

Date Faxed \_\_\_\_\_

Initials \_\_\_\_\_

Date Received Records \_\_\_\_\_

**CHRISTIAN ACADEMY  
SCHOOLS**  
Grades K – 12

**SCHOOL BOARD**

Roger Grinstead  
 Violet Helman  
 John Laws  
 Todd Miller  
 John Moeller  
 Newell Moore  
 Mike Toal

**SUPERINTENDENT**

Mary E. Smith

**HIGH SCHOOL PRINCIPAL**

Gary Yates

**ELEMENTARY PRINCIPAL**

Marilyn Ford

**Consent for Release of Student Records**

School last attended \_\_\_\_\_

Street Address \_\_\_\_\_

\_\_\_\_\_ City State Zip

Last Date Attended \_\_\_\_\_ Grade While Attending \_\_\_\_\_

Student's Name \_\_\_\_\_

Birthdate \_\_\_\_\_

Entering Grade \_\_\_\_\_

I am requesting all records (including psychological testing and immunization records) pertaining to this student be sent to:

Christian Academy Schools  
 2151 W. Russell Road  
 Sidney, Ohio 45365

Signature of Parent or Guardian \_\_\_\_\_

Sincerely,

Mary E. Smith  
 Superintendent

This form will be mailed from our office. In order for school records to remain official, they must remain in the hands of authorized personnel.